BE IT REMEMBERED, that on the 10<sup>th</sup> day of April, A.D., 2025 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

- 1. Call to Order.
- 2. Roll Call / Establishment of Quorum.
- 3. Invocation / Pledge.
- 4. Public Comment (s).
- 5. Approval of Claims: ACTION REQUIRED
- Approval of Previous Minutes as follows: March 10, 2025 Special Meeting; March 13, 2025 Regular Meeting; March 13, 2025 Addendum #1 Regular Meeting; March 18, 2025 Special Meeting; ACTION REQUIRED.
- 7. TxDOT to provide Monthly Updates.
- Spread in the Minutes on behalf of Texas Association of Counties Risk Management Pool, Willacy County has received the "2024 TAC RMP Zero Lost Time Safety Award" to recognize Willacy County employees with no lost workdays during the 2024 coverage year.
- 9. Spread in the Minutes Melissa (Missy) Muniz Willacy County Tax Assessor-Collector, has successfully completed 20 hours of Educational Training for 2024 year.
- 10. Presentation by Mary Alice Rodriguez recording the program Healthy Kids and Teens of South Texas Inc.
- 11. Discussion and Action to approve entering into MOU with Health Kids and Teens of South Texas Inc. to provide meals to children and teens in Sebastian Texas and surrounding areas. ACTION REQUIRED.
- 12. Discussion and Action in regards to approve travel for monthly placement visits for a Juvenile Probation Officer to be paid out of Juvenile Probation Department Fund 95 travel & training account line item (95-400-150). ACTION REQUIRED.
- 13. Discussion and Action to consider paying County Employees that got called to assist in the Flooding Event that occurred on March 27, 2025. ACTION REQUIRED.
- 14. Discussion and Action to seek bids for bank depository contract. ACTION REQUIRED.
- 15. Discussion and Action to inquire with TAC about changing website and email domain to **.gov**. ACTION REQUIRED.
- 16. Consideration and Possible Action for solicitation of Request for Proposals for the Willacy County Health and Welfare Employee Benefit program. ACTION REQUIRED.

- 17. Discussion and Action to create login with TAC for Jesus Reyes Vasquez to be able to post items on website. ACTION REQUIRED.
- 18. Discussion and Action to create log in with TAC for Jesus Reyes Vasquez to be able to maintain email accounts. ACTION REQUIRED.
- 19. Discussion and Approval of Victim Assistance Coordinator and one Victim Advocate from the Willacy County District Attorney's Office to attend the 2025 South Texas All Hazards Conference in McAllen Texas on March 26-27, 2025. ACTION REQUIRED.
- 20. Discussion and Approval of 2 Victim Advocates, an investigator, and other staff member from the Willacy County District Attorney's Office to attend the Listo RGV Conference in South Padre Island Texas from September 24-26, 2025. ACTION REQUIRED.
- 21. Discuss, Consider, and select engineering/architectural service provider(s) to complete project related engineering/architectural services for the Coastal Management Program funding administered by the Texas General Land Office. ACTION REQUIRED.
- 22. Discussion and Action to approve submitting a Coastal Erosion and Planning Response Act (CEPRA) grant application to the Texas General Land office (GLO) for Phase I of the Laguna Point Park Shoreline Protection Project on or before Mary 1, 2025. ACTION REQUIRED.
- 23. Discussion and Action to approve submitting a Coastal Erosion and Planning Response Act (CEPRA) grant application to the Texas General Land Office (GLO) for Phase II of the Fred Stone Park Shoreline Protection Project on or before May 1, 2025. ACTION REQUIRED.
- 24. Approval of Monthly Reports. ACTION REQUIRED
- 25. Approval of Travel Request. ACTION REQUIRED.
- 26. Approval of Treasurers Report. ACTION REQUIRED
- 27. Approval of Budget Amendments. ACTION REQUIRED
- 28. Approval of Tax Collector Report. ACTION REQUIRED
- 29. Review of Special Claims.
- 30. Review monthly reports on jail count.
- 31. Review of monthly employee overtime report.
- 32. EXECUTIVE SESSION:
  - a. Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071 (a) and (2).

b. Deliberation regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to V.T.C.A Government Code, Section 551.071 (a) and (2).

#### 33. ACTION RELATIVE TO EXECUTIVE SESSION:

- a. Possible Action.
- b. Possible Action.
- 34. Adjourn.

# THE COURT MET: PRESENT:

Aurelio Guerra, Jr.,	County Judge,
Micaela "Kelly" Zamorano-Alaniz,	Commissioner, Precinct 1,
Mario Tijerina,	Commissioner, Precinct 2,
Henry De La Paz,	Commissioner, Precinct 3,
Ernesto Garcia,	Commissioner, Precinct 4,
Annette Hinojosa,	County Attorney,
Yarim Enriquez,	County Auditor's First Assistant, arrives at 10:05 a.m.
Elizabeth Rios,	County Chief Deputy Clerk,

## WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT: Mary Alice Rodriguez Elizabeth Galvan Paul Anders Derek Salazar

Melissa Muniz Rene Davila – TXDOT Priscilla Lee

- 1. Call to Order Chairman Aurelio Guerra, Jr.
- 2. Roll Call/Establishment of Quorum ALL PRESENT
- 3. Pledge / Invocation Commissioner Henry De La Paz
- 4. Public Comments None

#### Move to item number 6.

Agenda # 5 IN REGARDS TO APPROVAL OF CLAIMS

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

#### Continue with item number 8.

Agenda # 6 IN REGARDS TO APPROVAL OF PREVIOUS MINUTES AS FOLLOWS: MARCH 10, 2025 SPECIAL MEETING, MARCH 13, 2025 REGULAR MEETING, MARCH 13, 2025 REGULAR MEETING ADDENDUM NUMBER 1 AND MARCH 18 2025 SPECIAL MEETING

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval of previous minutes as follows: March 10, 2025 Special Meeting, March 13, 2025 Regular Meeting, March 13, 2025 Regular Meeting Addendum Number 1 and March 18, 2025 Special Meeting. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

County Auditor's First Assistant, Yarim Enriquez arrives at the meeting at 10:05 a.m.

Agenda # 7 TXDOT TO PROVIDE MONTHLY UPDATES

Presentation by Rene Davila with TxDOT to provide monthly updates on FM 1425 and FM 490 Projects.

#### Return back to item number 5.

Agenda # 8 SPREAD IN THE MINUTES – ON BEHALF OF TEXAS ASSOCIATION OF COUNTIES RISK MANAGEMENT POOL, WILLACY COUNTY HAS RECEIVED THE "2024 TAC RMP ZERO LOST TIME SAFETY AWARD" TO RECOGNIZE WILLACY COUNTY EMPLOYEES WITH NO LOST WORKDAYS DURING THE 2024 COVERAGE YEAR

As per the Chairman, spread in the minutes – on behalf of Texas Association of Counties Risk Management Pool, Willacy County has received the "2024 TAC RMP Zero Lost Time Safety Award" to recognize Willacy County Employees with no lost workdays during the 2024 coverage year.

> Agenda # 9 SPREAD IN THE MINUTES – MELISSA "MISSY" MUNIZ WILLACY COUNTY TAX ASSESSOR-COLLECTOR, HAS SUCCESSFULLY COMPLETED 20 HOURS OF EDUCATIONAL TRAINING FOR 2024 YEAR

As per the Chairman, spread in the minutes – Melissa (Missy) Muniz Willacy County Tax Assessor-Collector, has successfully completed 20 hours of Educational Training for 2024 year.

Agenda # 10 PRESENTATION BY MARY ALICE RODRIGUEZ RECORDING THE PROGRAM HEALTHY KIDS AND TEENS OF SOUTH TEXAS, INC.

Presentation by Mary Alice Rodriguez recording the program Healthy Kids and Teens of South Texas, Inc.

Agenda # 11 DISCUSSION AND ACTION TO APPROVE ENTERING INTO MOU WITH HEALTHY KIDS AND TEENS OF SOUTH TEXAS, INC. TO PROVIDE MEALS TO CHILDREN AND TEENS IN SEBASTIAN, TEXAS AND SURROUNDING AREAS

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval of entering into MOU with Healthy Kids and Teens of South Texas, Inc. to provide meals to children and teens in Sebastian, Texas and surrounding areas. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE.

> Agenda # 12 DISCUSSION AND ACTION IN REGARDS TO APPROVE TRAVEL FOR MONTHLY PLACEMENT VISITS FOR A JUVENILE PROBATION OFFICER TO BE PAID OUT OF JUVENILE PROBATION DEPARTMENT FUND 95 TRAVEL AND TRAINING ACCOUNT LINE ITEM (95-400-150)

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval of travel for monthly placement visits for a Juvenile Probation Officer to be paid out of Juvenile Probation Department Fund 95 travel and training account line item (95-400-150). Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 13 DISCUSSION AND ACTION TO CONSIDER PAYING COUNTY EMPLOYEES THAT GOT CALLED TO ASSIST IN THE FLOODING EVENT THAT OCCURRED ON MARCH 27, 2025

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to pay out on the next payroll the comp time earned for all Road and Bridge Maintenance Employees, Administration Maintenance Supervisor and Deputy Constable who were called to assist in the March 27, 2025 flood recovery event and accrued comp time during the week of March 27, 2025 – April 11, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14 DISCUSSION AND ACTION TO SEEK BIDS FOR BANK DEPOSITORY CONTRACT

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to seek bids for Bank Depository Contract. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

#### Commissioner Mario Tijerina steps out of the meeting at 10:49 a.m.

Agenda # 15 DISCUSSION AND ACTION TO INQUIRE WITH TAC ABOUT CHANGING WEBSITE AND EMAIL DOMAN TO **.GOV** 

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to inquire with TAC about changing website and email domain to **.gov**. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

#### Commissioner Mario Tijerina returns back to the meeting at 10:51 a.m.

Agenda # 16 CONSIDERATION AND POSSIBLE ACTION FOR SOLICITATION OF REQUEST FOR PROPOSALS FOR THE WILLACY COUNTY HEALTH AND WELFARE EMPLOYEE BENEFIT PROGRAM

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval for solicitation of Request for Proposals for the Willacy County Health and Welfare Employee Benefit Program. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

## Commissioner Mario Tijerina steps out of the meeting at 10:55 a.m.

Agenda # 17 DISCUSSION AND ACTION TO CREATE LOGIN WITH TAC FOR JESUS REYES VASQUEZ TO BE ABLE TO POST ITEMS ON WEBSITE

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval to create login with TAC for Jesus Reyes Vasquez to be able to post items on website according to TAC Policy/County Policy and must have an email attached to it that would be follow. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

# Commissioner Mario Tijerina returns back to the meeting at 10:59 a.m.

Agenda # 18 DISCUSSION AND ACTION TO CREATE LOG IN WITH TAC FOR JESUS REYES VASQUEZ TO BE ABLE TO MAINTAIN EMAIL ACCOUNTS

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz for approval to create log in with TAC for Jesus Reyes Vasquez to be able to maintain email accounts. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

> Agenda # 19 DISCUSSION AND APPROVAL OF VICTIM ASSISTANCE COORDINATOR AND ONE VICTIM ADVOCATE FROM THE WILLACY COUNTY DISTRICT ATTORNEY'S OFFICE TO ATTEND THE 2025 SOUTH TEXAS ALL HAZARDS CONFERENCE IN MCALLEN, TEXAS ON MARCH 26-27, 2025

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval of Victim Assistance Coordinator and one Victim Advocate from the Willacy County District Attorney's Office to attend the 2025 South Texas All Hazards Conference in McAllen, Texas on March 26-27, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20 DISCUSSION AND APPROVAL OF 2 VICTIM ADVOCATES, AN INVESTIGATOR AND OTHER STAFF MEMBER FROM THE WILLACY COUNTY DISTRICT ATTORNEY'S OFFICE TO ATTEND THE LISTO RGV CONFERENCE IN SOUTH PADRE ISLAND, TEXAS FROM SEPTEMBER 24-26, 2025

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval of 2 Victim Advocates, an Investigator and other Staff Member from the Willacy County District Attorney's Office to attend the Listo RGV Conference in South Padre Island, Texas from September 24-26, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

> Agenda # 21 DISCUSS, CONSIDER AND SELECT ENGINEERING/ARCHITECTURAL SERVICE PROVIDER(S) TO COMPLETE PROJECT RELATED ENGINEERING/ ARCHITECTURAL SERVICES FOR THE COASTAL MANAGEMENT PROGRAM FUNDING ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval of Resolution to select engineering/architectural service Provider(s) to complete project related services for the Coastal Management Program (CMP) funded and administered through the Texas General Land Office (GLO) for the Fred Stone Park Phase II Construction Contract Number 24-099-010-E546. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. Commissioner Tijerina voting ABSTAINED. Motion was declared carried.

**Motion Amended:** Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval to include the name of the Engineering Firm to Scheibe Consulting, LLC. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. Commissioner Tijerina voting ABSTAINED. Motion was declared carried.

Agenda # 22 DISCUSSION AND ACTION TO APPROVE SUBMITTING A COASTAL EROSION AND PLANNING RESPONSE ACT (CEPRA) GRANT APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR PHASE I OF THE LAGUNA POINT PARK SHORELINE PROTECTION PROJECT ON OR BEFORE MAY 1, 2025

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval of submitting a Coastal Erosion and Planning Response Act (CEPRA) grant application to the Texas General Land Office (GLO) for Phase I of the Laguna Point Park Shoreline Protection Project on or before May 1, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

> Agenda # 23 DISCUSSION AND ACTION TO APPROVE SUBMITTING A COASTAL EROSION AND PLANNING RESPONSE ACT (CEPRA) GRANT APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR PHASE II OF THE FRED STONE PARK SHORELINE PROTECTION PROJECT ON OR BEFORE MAY 1, 2025

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval of submitting a Coastal Erosion and Planning Response Act (CEPRA) grant application to the Texas General land Office (GLO) for Phase II of the Fred Stone Park Shoreline Protection Project on or before May 1, 2025. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 24 IN REGARDS TO APPROVAL OF MONTHLY REPORTS

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz for approval of Monthly Reports, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

# Commissioner Ernesto Garcia steps out of the meeting at 11:28 a.m.

Agenda # 25 IN REGARDS TO APPROVAL OF TRAVEL REQUEST

Motion was made by Commissioner De La Paz, seconded by Commissioner Zamorano-Alaniz that the following travel requests be approved:

- 1. Extension Agent, Georgina Macias to Kingsville, Texas on April 23-24, 2025.
- 2. Extension Agent, Georgina Macias to Corpus Christi, Texas on April 21-23, 2025.
- 3. Sheriff's Department, Administrative Assistant, Patricia Acevedo to San Marcos, Texas on May 14-15, 2025.
- 4. Raymondville Volunteer Fire Fighters, Randall Salinas, Orlando Longoria, Gabriel Garza, Eloy Zamorano, Eric Moreno and Eloy Zamorano, Jr. to College Station, Texas on July 19-25, 2025.
- 5. District Attorney's Office, Prosecutor Victor Ramirez to Galveston, Texas on May 7-9, 2025.
- 6. Auditor's Office, County Auditor, Maria Del Carmen Maldonado and First Assistant, Rebeca Saenz to College Station, Texas on April 29 – May 2, 2025.

Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and De La Paz voting AYE. NAYS NONE. Motion was declared carried.

#### Commissioner Ernesto Garcia returns back to the meeting at 11:30 a.m.

Commissioner Mario Tijerina steps out of the meeting at 11:31 a.m.

# Commissioner Ernesto Garcia steps out of the meeting at 11:31 a.m. and returns back at 11:32 a.m.

Agenda # 26 IN REGARDS TO APPROVAL OF TREASURER'S REPORT

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of Treasurer's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

# Commissioner Mario Tijerina returns back to the meeting at 11:34 a.m.

Commissioner Henry De La Paz steps out of the meeting at 11:34 a.m.

Agenda # 27 IN REGARDS TO APPROVAL OF BUDGET AMENDMENTS

Motion was made by Commissioner Garcia, seconded by Commissioner Zamorano-Alaniz for approval of Budget Amendments, as received and presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

# Commissioner Henry De La Paz returns back to the meeting at 11:36 a.m.

Agenda # 28 IN REGARDS TO APPROVAL OF TAX COLLECTOR'S REPORT

Motion was made by Commissioner Tijerina, seconded by Commissioner Zamorano-Alaniz for approval of Tax Collector's Report, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 29 IN REGARDS TO REVIEW OF SPECIAL CLAIMS

As per the Chairman, Review of Special Claims.

Agenda # 30 REVIEW OF MONTHLY REPORTS ON JAIL COUNT

As per the Chairman, Review of Monthly Report on Jail Count. There was a total of 79 Inmates.

Agenda # 31 REVIEW OF MONTHLY EMPLOYEE OVERTIME REPORT

As per the Chairman, Review of Monthly Employee Overtime Report.

Agenda # 32

EXECUTIVE SESSION:

- (A) CONFER WITH COMMISSIONERS
  COURT LEGAL COUNSEL REGARDING
  PENDING OR CONTEMPLATED
  LITIGATION AND/OR NEGOTIATIONS
  INVOLVING THE COUNTY, ITS EMPLOYEES,
  OR ITS INTERESTS, PURSUANT TO VTCA
  GOVERNMENT CODE, SECTION 551.071 (A)
  AND (2)
- (B) DELIBERATION REGARDING PENDING OR CONTEMPLATED LITIGATION AND/OR NEGOTIATIONS INVOLVING THE COUNTY, ITS EMPLOYEES, OR ITS INTERESTS, PURSUANT TO V.T.C.A. GOVERNMENT CODE, SECTION 551.071 (A) AND (2)

> Agenda # 33 ACTION RELATIVE TO EXECUTIVE SESSION:

(A) POSSIBLE ACTION.(B) POSSIBLE ACTION.

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to take no action on item numbers 33 A and B. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner Zamorano-Alaniz, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Zamorano-Alaniz, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.